

**THE  
HUTCHINSON  
BELL**



**GREATER  
NORTHWEST  
CHAPTER**

## Annual Meeting of the Members

May 20th ~ 8pm

Kathy called the meeting to order.

Attendees: Kathy, Melissa, Brittany, Michelle, Brandon, Abbey, Tim, Michael, Jesse, Dani, Luke, Mirissa.

This annual meeting was originated in December 2017 and several agenda items were tabled for today's meeting.

Our Chapter calendar year has been established as June 1 to May 31 (a decision made in December 2017) and in keeping with that decision:

Going forward our annual meetings will occur in May each year.

# Agenda

- Membership
- President's Farewell
- Officer/Chair Job Descriptions
- Voting
- Q & A (if any)



## Chapter Membership

### **Membership is a Must:**

- *To be a Oregon Camp Staff member.*
- *To Vote.*

Go to [www.gnwthb.com](http://www.gnwthb.com)



The Hutchinson Bell (THB) was modeled after the largest alumni organization in the nation, Penn State. THB is unique in that it includes alumni AND FRIENDS of Florida College. This organization provides us with non-profit status and assistance with liability and legal matters. We must be members to get realize these benefits. Our volunteers (including camp counselors) must be members to serve. Our members must be registered and have their dues paid in full to vote on any chapter matters.

If you have not yet become a member: Do IT today! Go to [www.gnwthb.com](http://www.gnwthb.com) and register. Be sure to align your membership with the Greater Northwest Chapter.



Kathy served as President for 4.5 years.

Her farewell words were to remind us all of the PURPOSE of THB- Connect, Communicate, and Cultivate. This is all about RELATIONSHIPS.

Kathy encouraged the chapter members to “REMEMBER THE RELATIONSHIPS.” Nurture and cultivate relationships whether they are seasonal, lifelong, occasional or eternal.  
Nurture not only your own relationships, but those of the youth and your fellow members.

In closing she stated: “Thank you for your trust in me as I led this organization.”

This is not “GOODBYE” since she hopes to return as a Camp Grandma someday soon at which time she will gladly be put to work again!

# JOB DESCRIPTIONS

*If you are considering future  
involvement in a leadership  
capacity:*

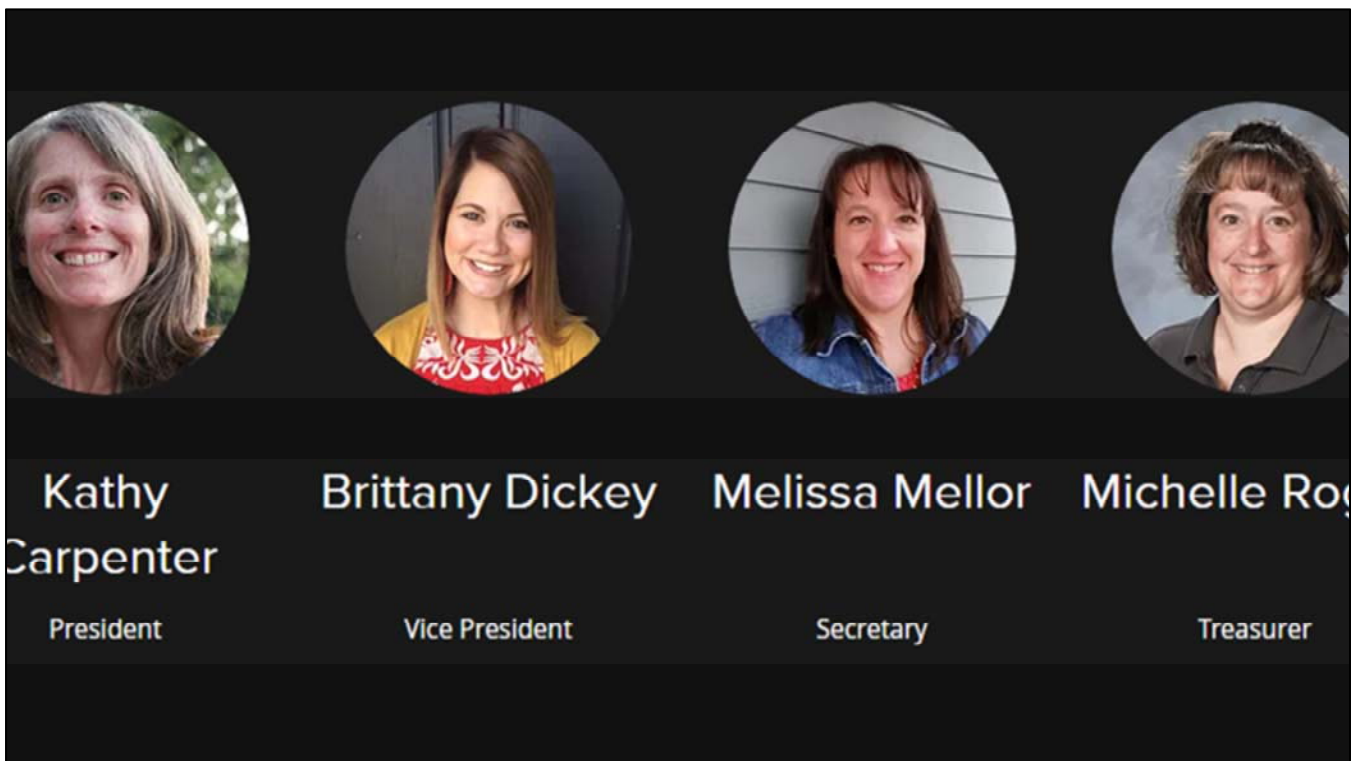
*Job Summary Document*

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See website for a newly revised list of Job Descriptions: Kathy and Dani have worked to update them for the last 2 years. If anyone wants to consider serving in some role in the future, please refer to the job descriptions to understand the roles and get involved.



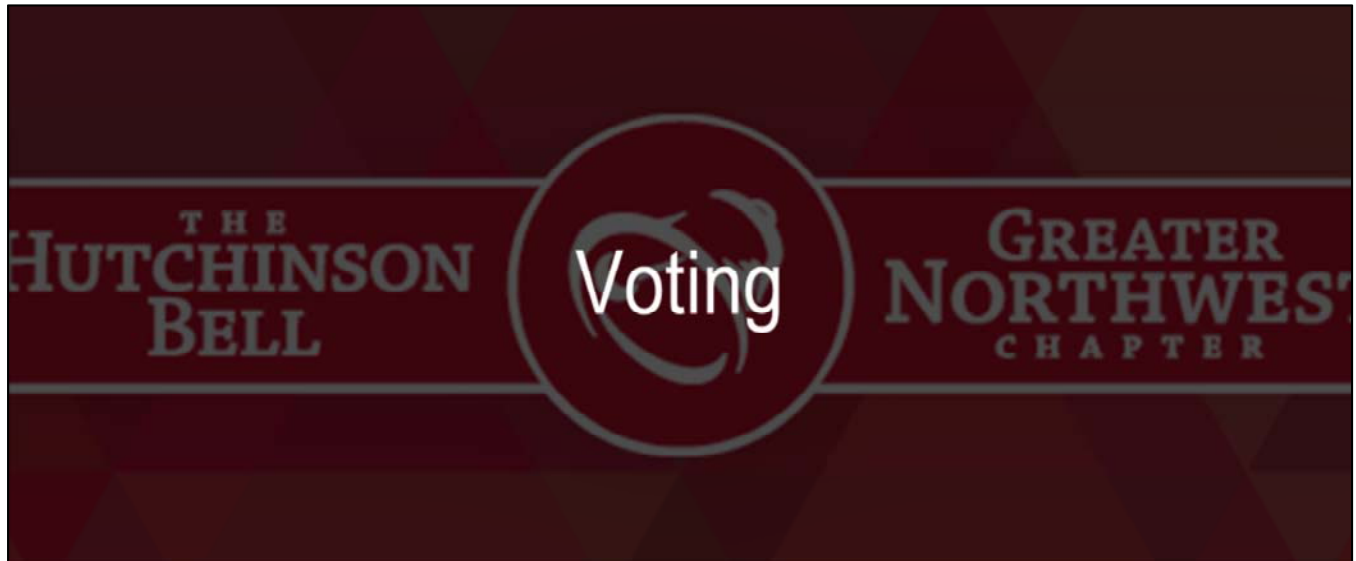
These are our current officers. Kathy's service as president is ending May 31st. Melissa's role as secretary is ending May 31st.

These officers take care of much of the business work that allows Brandon to run camp annually.

They are important roles and work delegated to these people to best utilize their gifts and abilities.

			
<b>Brandon Wagner</b>	<b>Melissa Mellor</b>	<b>Kathy Carpenter</b>	<b>VACANT</b>
Camp Director	Fundraising Chair	Membership Chair	Alumni Chair
			
<b>VACANT</b>			
Marketing Chair			

These are our committees and chairpersons. Several are “ad hoc” committees. They can be activated at any time- particularly useful for a campaign or initiative that can be best accomplished by a focused committee dedicated to the task. The membership chair may be vacant once all the camp staff has joined THB for this year. These positions are appointed as needed by the executive committee. Our chapter is not limited to these committees- other types of committees can be formed to serve the needs of the chapter.



The banner features a dark maroon background with a geometric pattern of triangles. In the center is a circular logo containing a stylized, swirling design. To the left of the logo, the text "THE HUTCHINSON BELL" is written in a serif font. To the right, "GREATER NORTHWEST CHAPTER" is written in a similar font. Overlaid on the central logo is the word "Voting" in a large, white, sans-serif font.

President: Voting Today for June 1st	Secretary: Voting Today for June
Vice President: Brittany Dickey	Treasurer: Michelle
Rogge	

Following our December meeting, a voting form was sent to all current members. That form included nominations for future elections and appointments.

Last month, the executive committee met and served as a nomination committee by reviewing those nominations and to prepare for the election process.

It was determined that there were many possibilities for committee type leadership, but the most MISSION CRITICAL were officer positions of SECRETARY and PRESIDENT.

A decision was made to “table” all nominations except the two Executive Officer slots. The committee will provide a list of all nominations to the new president and recommend tabling it until the fall.

Transparency of this process is provided via the Committee’s April 2018 meeting minutes posted on our website.

3 names were put forth for President: Brittany, Melissa and Tim.

3 names were put forth for Secretary: Kathy, Abbey and Luke.

After conferring with all the nominees, only one person remained for each office to be filled.

To that end the candidates were running unopposed.





The intention is to have a verbal vote. If there are any objections to the candidates, a voting form will be emailed to the membership for vote.

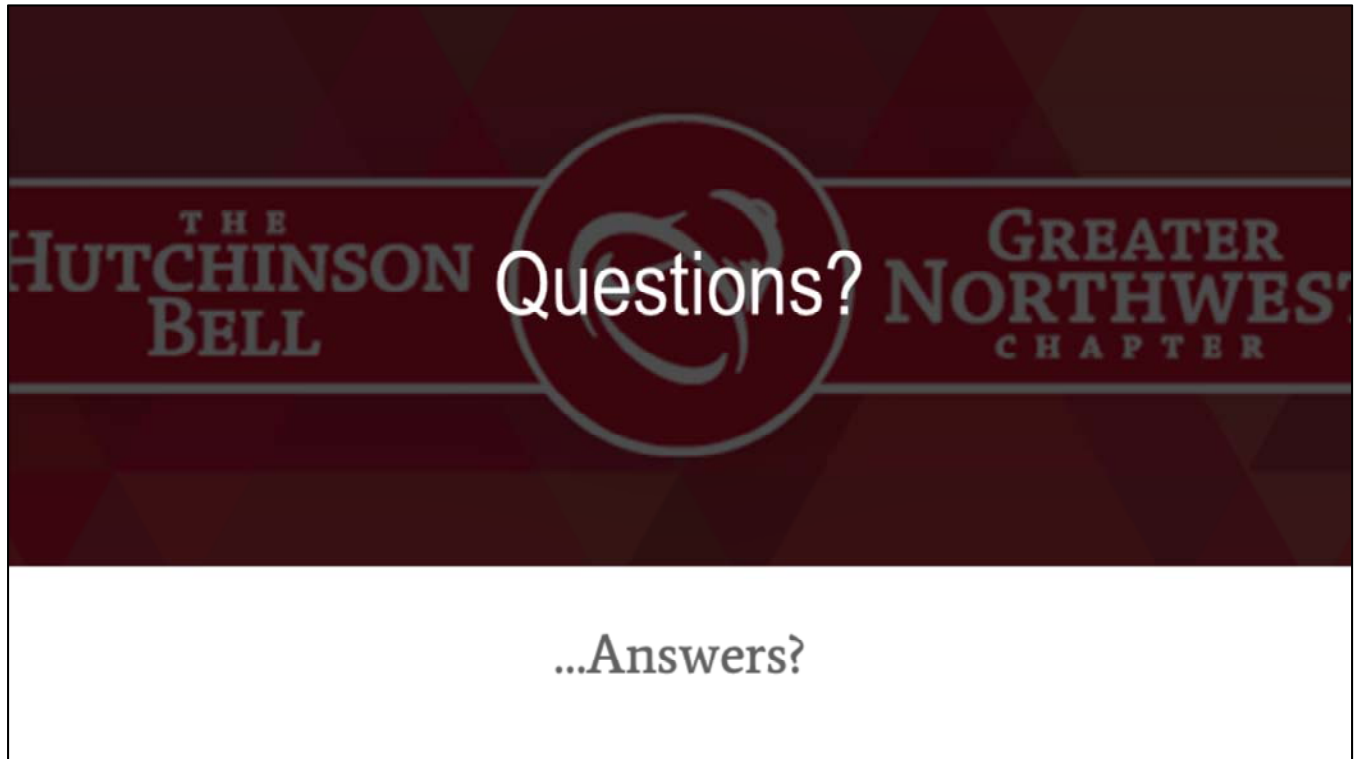
Kathy called for a vote for Tim in the role of President. All approved, none opposed.

Kathy called for a vote for Abbey for Secretary. All approved, none opposed.

Both of these terms will start on June 1st. Prior to this meeting, Kathy spoke with both candidates, answered questions about the roles and reviewed the job descriptions.

Tim and Abbey are both honored and excited to serve in this capacity. They have been involved with camp, fundraising, recruiting, planning, and more for many years. They are well known among most of our members and we recognize them as individuals with unique qualities and the ability to lead.

Thank you so much for your willingness to serve in leadership roles.



Brandon inquired as to the length of terms of officers. This information is outlined in our by-laws. Briefly the terms are as follows. Initial terms are 2 years. Subsequent terms are 1 year each. President and vice president are each limited to 3 terms (4 years total). There is no limit for secretary and treasurer terms. Melissa took a moment to thank Kathy for her leadership in guiding us in a transition from a booster club to a local chapter of THB. This process was long and uncertain at times. The Greater NW chapter has continually been willing to forge ahead in the process even when the process was unclear and ever-changing. Thank you Kathy!

Addendum- added by Kathy Carpenter post meeting.

I received multiple messages of thanks last night and I feel blessed beyond measure to be so appreciated.

This is not about me though...I am not the only one saying good-bye to the EXEC committee....

I want to say thank you to **Melissa** who has served as a model of SERVANT LEADERSHIP to this organization. As she steps down from the secretary role she steps away from a job that she helped refine and simplify. She has helped make the role inviting for another to step in...but she only steps away to place more focus on: FUNDRAISING...a need we have had in the GNW for decades. About that...**Melissa Mellor** has been AMAZING as a leader in the

scholarship role as well...most of you don't know all the details...but we have experienced a pretty radical "culture" change under her leadership. Folks are becoming more responsible and their needs have declined due to her education and training of many individuals. She has taken a "needy" culture and nurtured a "giving" culture....a true measure of her success is when a scholarship recipient becomes a donor- they have been moved to give back to that which gave something to them...or when the recipient...learns to become a "fund raiser" for themselves...what a gift that Melissa has given those individuals who have learned to fend for themselves.

Melissa- thank YOU for your SERVICE.

Another GOOD BYE that has gone completely under the RADAR. **Dani Yorkston** has vacated her role as the MARKETING chair. Dani has spent about 2-1/2 or has it been 3-1/2 years??? revamping our DIGITAL footprint. She has a God given gift for ORGANIZATION and structure. She has ARRANGED and sorted and planned and beautified two websites, our document storage system (digital), has helped shaped policy and protocol with regard to all our by-laws, forms, meeting minutes, meeting agendas, meeting presentations, meeting "rules", our "brand" and the guidelines for using them...the list is very long. She still serves as our webmaster and is a major contributor to the administration of Oregon Florida College Camp. Dani, thank you for your years of service to our organization. You are one of those amazing KIDS who grew up and became a LEADER. You have so eloquently and gracefully given back to that which gave something to YOU!!!! A true servant.

Dani- thank YOU for your SERVICE.

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**May 2019**